

GROUND INTERROGATION FORM

Items 1-6 for Mission HQ use only

1. MISSION NUMBER	2. LEAD NUMBER	
This information received at Mission Hq	3. TIME	4. DATE
5. INFORMATION RECORDED BY	6. HOME UNIT	

Items 7-35 to be completed by CAP Interrogator

7. Name of witness	<input type="checkbox"/> MR <input type="checkbox"/> MRS <input type="checkbox"/> MISS			
8. ADDRESS				
9. TELEPHONE (AREA CODE)		10. ESTIMATED AGE		
11. Plane	<input type="checkbox"/> SEEN <input type="checkbox"/> HEARD	12. TIME	13. DAY/DATE	
14. WHAT OCCURRENCE FIXED TIME HE HEARD/SAW PLANE (<i>watch, radio, etc.</i>)				
15. WHAT WAS EXACT LOCATION OF WITNESS AT THE TIME?				
16. FROM WHAT DIRECTION DID PLANE COME?				
17. ABOUT HOW HIGH ABOVE GROUND WAS IT?				
18. ABOUT HOW FAR AWAY WAS IT AT THE NEAREST POINT?				
Description of Plane	19. COLOR	20. NO OF ENGINES	21. HIGH OR LOW WING	22. TYPE LANDING GEAR
23. SERIAL NO OR OTHER MARKINGS				
24. DID HE NOTICE ANYTHING ABOUT PLANE TO MAKE HIM THINK IT MIGHT BE IN TROUBLE (<i>Altitude,, Smoke, Engine Noises, etc.</i>)?				
25. DOES HE HAVE ANY REASON TO BELIEVE PLANE MAY HAVE GONE DOWN NEARBY (<i>fire, explosion, smoke, signals, etc.</i>)?				
26. IN WHAT DIRECTION DID PLANE FINALLY DISAPPEAR?				
27. WHAT WAS THE WEATHER LIKE AT THE TIME OF SIGHTING?				
28. HOW MUCH CLOUD COVER?		29. HOW FAR COULD HE SEE?		30. ESTIMATE HEIGHT OF CLOUDS ABOVE GROUND

Items 31-35 pertain to Interrogator

31. INTERROGATOR	32. HOME UNIT	
33. DATE INFORMATION RECORDED		34. TIME
35. Information recorded by	<input type="checkbox"/> PERSONAL INTERVIEW <input type="checkbox"/> TELEPHONE	

HOW TO USE THE GROUND INTERROGATION REPORT

Mission Headquarters

- A. One man should be assigned the job of compiling all leads that come into Mission Headquarters ("Lead Man").
 - 1. Place a stack of Ground Interrogation Reports on a clipboard.
 - 2. Write mission number beside Item 1.
 - 3. Then number each of the sheets consecutively (Item 2) beginning with the number 1.
 - 4. When a lead comes into Mission Headquarters, the Lead Man completes Items 3-6 giving his own name and home unit.
 - 5. He then completes Items 7-35 from information supplied by the CAP ground Interrogation team or non-CAP individuals who may call in.
 - 6. Whenever information is relayed to Mission Headquarters through a third party (State Police, FAA, etc.), the original source of the information should be contacted and the lead thoroughly checked out.
 - 7. Do not fill out the Found Interrogation Report in duplicate. This can create confusion.
- B. Leads should be posted in order (1, 2, 3, 4, etc.) on a bulletin board.
- C. Any further information later obtained from the original source of a particular lead should be stapled to the original lead.
 - 1. The results of all follow-up investigations of a particular lead by aircraft or ground teams should be stapled to the original lead for future reference.
- D. If information is telephoned directly into Mission Headquarters by a non-CAP witness, the Lead Man who records the information should fill in Items 31-35 himself.
- E. The Lead Man should tell each CAP ground interrogation team the number he is assigning any leads the team phones or radios in.

Ground Interrogation Team

- A. Each ground interrogation team should have several copies of the form. Leave Items 1-6 blank.
 - 1. Fill in Item 2 only after Mission Headquarters has received the information on the form by telephone or radio and assigned the lead a number. Items 31-35 should be filled out by the interrogator immediately after interviewing a witness.
- B. Any lead collected by a ground interrogation team should be passed on immediately to Mission Headquarters by radio or telephone.